



Stockton-on-Tees
BOROUGH COUNCIL

**STOCKTON-ON-TEES
SAFEGUARDING VULNERABLE ADULTS COMMITTEE**

Wednesday 29th January 2014

09.00 - 12.00

Venue: Room E, Education Centre, Stockton+

Present:

Jane Humphreys	Corporate Director (Chair), Stockton Borough Council (SBC)
Cllr Jim Beall	Cabinet Member (Adult services and Health), SBC
Cllr Steve Nelson	Cabinet Member (Housing and Community Safety), SBC
Liz Hanley	Adult Services Lead, SBC
Paul Green	Strategic Lead Adult Safeguarding and Mental Capacity Act, SBC
Pat Haslam	Head of Social Work and Mental Health, SBC
Janet Hayes	Commissioning Manager, Training SBC
Christine Brown	Clinical Quality and Safeguarding, Hartlepool & Stockton Clinical Commissioning Group
Terry Elliott	First Contact Manager, SBC
Glyn Roberts	Service Manager, SBC
George Irving	Service Manager (Integrated Services and Older People's Commissioning), SBC
Bridget Farrand	Tees-wide Board Business Manager
Simon Willson	Head of Performance, SBC
Emma Champley	Strategic Commissioner (Public Health), SBC
Molly Taylor	Adult Safeguarding Specialist Nurse, North Tees and Hartlepool Foundation Trust
Jill Curbeson	Senior Nurse, Safeguarding Adults, Tees Esk and Weir Valley Foundation Trust
Steve Rose	Chief Executive, Catalyst Stockton

Jill Anderson Service Manager, First Response, SBC

Caroline Wood Housing Options Manager, SBC

Paul Noddings Housing Operations Manager, Tristar

Caroline Foster Detective Sergeant, Cleveland police

Dino Carlucci Detective Inspector, Cleveland Police

Tracey Bell Community Health and Wellbeing Manager, Cleveland Fire Service

Lesley Hill Harbour (attending on behalf of Lesley Gibson)

Apologies:

Kevin Richards Team Manager, EDT, SBC
 Brett Bardsley Team Manager, Safeguarding, SBC
 Angela Forester Independent sector representative (care homes)
 Margaret Brett Lead Senior Nurse, Safeguarding Adults
 Lesley Thirlwell North East Ambulance Service NHS Foundation Trust

Minutes taken by: Jo Dickens

Agenda Item	Item	Action
1 & 2	<p>Introductions and Apologies</p> <p>Introductions were made and apologies accepted.</p>	
3.	<p>Minutes of last meeting / matters arising</p> <ul style="list-style-type: none"> ▪ MCA Assessments: discussions are still taking place with TEWV to agree the details of the required arrangement and related protocol. ▪ Self neglect workshop feedback: Two proposed protocols were circulated with the meeting papers. Paul gave feedback from the workshop that looked at these protocols (local multi-agency self neglect protocol). The protocols will be implemented in 03/02/14 evaluated in six months time. Paul will coordinate this. ▪ CQC information: this information is to be received by Jane, Liz and George monthly and relevant information will be incorporated into reports to the Committee. ▪ Safe Place Scheme: sign up is progressing and a Tees-wide meeting has been held. Stockton's intention is to role this scheme out across the Borough. An update will be presented at the next meeting including a list of venues that have adopted the scheme. Inclusion North will continue to support the project, including 	<p>PG</p> <p>LH</p> <p>PG</p>

	<p>carrying out the planned evaluation of the scheme towards the end of the calendar year.</p> <ul style="list-style-type: none"> ▪ Probation update: Jane gave an update as presented at the Safer Stockton Partnership (SSP) yesterday. The Durham and Tees Valley bid has been successful at the first stage of the evaluation process. 	
5.	<p>Illegal Money Lending Presentation</p> <p>Catherine Wohlers attended from the national illegal money lending team, which is part of the national Trading Standards Team.</p> <p>Catherine's presentation was circulated with the meeting papers and provided examples of the situations victims find themselves in. The typical characteristics of a loan shark were detailed and the enforcement role of the team was outlined, along with work that is undertaken to support victims.</p> <p>The victim profile was identified as including both men and women and people from a wide range for situations / occupations. Most borrowing is for day to day expenses and unexpected expenditure such as funeral costs.</p> <p>An offer of training for 'frontline' staff was made and will be considered by SVAC member agencies.</p> <p>Links to the role of Credit Unions were made. A Credit Union representative was unavailable to attend this meet but will be invited to present at a future meeting.</p> <p>The level of known activity in Stockton and across the country is variable.</p> <p>Jane informed the Committee that she would speak to head Teachers and arrange for Catherine to attend a Head Teachers' meeting.</p>	<p>ALL</p> <p>LH</p> <p>JH</p>
6.	<p>Changes to Local Strategic Partnerships and Area Boards</p> <p>Lesley King, Head of Policy and Performance, attended to provide an update on the review of the Partnerships in operation in Stockton. This issue was discussed at the SSP and an update requested for the Committee. A paper was tabled detailing how the Partnerships link into the Council's governance framework (this will be circulated with the</p>	<p>LH</p>

	<p>meeting papers). Lesley outlined how the partnerships work together, with particular reference to vulnerable groups.</p> <p>The need to incorporate safeguarding arrangements within the structure was agreed, particularly as Adult Safeguarding Boards will become statutory in due course. It was also highlighted that this is important for the strategic partnerships and thematic groups to work effectively together. Catalyst is actively working to influence the areas they are linked into.</p>	
7.	<p>Appointeeships and Deputyship Arrangements</p> <p>George presented information relating to Department of Work and Pensions (DWP) appointeeships and Court of Protection Property and Financial affairs deputyship arrangements and how these services are provided by the Council to vulnerable adults. The relevant eligibility and operational details were outlined. Reference to Health and Welfare deputyships was made.</p> <p>The activity and responsibilities of the Client Property and Financial Affairs team were broadly outlined, including the numbers of people supported through appointeeships and deputyships. Information regarding activity across the region will be brought to the next meeting.</p> <p>The structure of the team was clarified in response to a question from Councillor Nelson. Councillor Nelson asked what the threshold would be for consideration to transfer from an Appointeeship to Deputyship, if someone had an occupational provision, for example. The exact amount will be checked and clarified at the next meeting.</p> <p>Any proposal to charge for appointeeships will be discussed at Adult Care Management team in the first instance. Consultation with Councillor Beall will also be undertaken and will be also considered by the Adult Board.</p> <p>Pat reminded the Committee that decision making for the future should be considered by all adults. George will speak to communications to look into developing an article for Stockton News in relation to planning for the future, including information about making a will, appointeeships and deputyships.</p>	<p>GI</p> <p>GI</p> <p>LH/GI</p> <p>GI</p>

8.	<p>Community Safety Update</p> <p>Claire Sills attended and presented the report that had been circulated with the meeting papers. The results of the Community Safety survey were outlined. An overview of the roles of the members of the team was also presented. The numbers of people helped in each area of the service were provided. The issue raised at the last meeting relating to victims of disability hate crime was discussed. Assurance of relevant information sharing about disability hate crime was given by the police at yesterday's SSP meeting and was clarified for Community Safety. Links to safeguarding vulnerable adults' processes were raised and Jane will speak to the new Head of Community Safety to secure membership of the Committee from this service area. Bridget reminded the Committee of the Tees-wide Board's commitment to addressing Disability Hate Crime.</p>	JH
9.	<p>NHS Updates</p> <p>Chris gave an update on NHS work to clarify client details who meet the criteria for the Winterbourne View Programme work stream. Jane provided an update on the LA position. Only one client may not be supported into alternative provision within the deadline, but this is due to their personal requirements and concerns. A report was presented regarding the NHS position to the Clinical Commissioning Group (CCG) Board this week. The NHS has identified that it will not be able to meet the deadline due to the complexity of needs of a small number of clients and the lack of alternative provision. The difficulties of sharing information between agencies were also raised. Councillor Beal clarified that, although the Health and Well being Board (H&WBB) is not overseeing the Winterbourne View Programme, as chair of the H & WBB he is prepared to write to the Local Area Team to express concern at the lack of information re: the Stockton Residents NHS England has commissioning responsibility for.</p> <p>The Out of Area Safeguarding Protocol and MCA are key areas to consider with respect to ongoing work.</p>	LH
10..	<p>Dementia Collaborative</p> <p>A Project Manager is now in post and the second year project plan is in progress. A further update will be presented at the next meeting.</p>	LH
11.	<p>Health Quality Assurance Update</p>	

	<p>Three presentations were circulated with the meeting papers. Chris presented the NHS commissioning perspective, with particular reference to safeguarding. Support to GP practices was outlined, as well as information about the role of North of England Commissioning Support.</p> <p>Chris agreed to present the NHS annual safeguarding report at a future meeting.</p> <p>Molly presented the FT position. Examples of activities include the production of Quality Accounts and carrying out Patient Experience and Quality Standards visits.</p> <p>Councillor Beall raised the issue that safeguarding is not specifically included in Quality Standards Committee audits. Molly will feed this back.</p> <p>Councillor Nelson attended financial abuse training yesterday which identified the particular vulnerability of people in hospital. Molly outlined processes in place to support staff to identify this.</p> <p>Jill presented the TEWV position. Examples of activity include 'Mock' CQC validation visits and safeguarding reports to the Quality Committee and Senior management.</p> <p>Jane noted that adult safeguarding Multi-agency audits need to be considered for adult services. This will be explored further.</p>	<p>CB</p> <p>MT</p> <p>JH</p>
12.	<p>Standing Agenda Items:</p> <p>Teeswide Board Feedback and Tees-wide arrangements</p> <p>Bridget informed the Committee of the proposed arrangements for the business unit to support Tees-wide arrangements, pending the implementation of the Care Bill requirements. A summary paper that had been discussed at TSVAB last week had been circulated with the meeting papers. Partners have been given until 07/02/14 to comment on the proposals.</p> <p>The proposed name for Local groups is Local Executive Groups for</p>	ALL

	<p>Safeguarding Adults' or Local Leadership Groups for Safeguarding Adults'. The specific local area of each group would also need to be identified. Strategic and operational functions need to be clarified and the need to reduce 'duplication' of activity as far as possible.</p> <p>Ann Baxter has been appointed as Independent Chair of the Tees-wide Board.</p> <p>The Committee was informed that discussions are in progress at the Tees directors' group about funding for the Tees-wide business unit.</p> <p>Subgroups need to reflect membership of all localities. Revised membership of the Tees-wide Board will meet from April.</p> <p>Witness protection update: a successful conviction has been achieved using witness profiling resource from Stockton.</p> <p>Policy amendments have been agreed to include self neglect and reference to prisoners. The policy will be circulated for signature in due course.</p> <p>Training: Janet provided a verbal update on training arranged since the last Committee including financial abuse and level 5 medication training. Janet also informed the Committee that a proportion of NHS training places are expected to be available to non NHS staff.</p>	
13.	<p>Performance</p> <p>Simon attended and provided an update on changed to the Annual Vulnerable Adults (AVA) return. The Zero Based Review (ZBR) will include AVA information and a transition plan is in place so that the required information can be collected. The requirements for national reporting are reduced, but locally we will continue to record the additional information. Summary information will be presented at the next meeting. Health data collection requirements need to be clarified.</p> <p>A method to record the primary and any other category of abuse is in place and an update will be provided at the next meeting.</p>	SW/GR

	<p>Possible options for the recording of domestic abuse and disability hate crime in safeguarding information is currently being reviewed.</p> <p>MCA DoLS 2013 comparison: Paul presented the figures with an overview report that was tabled at the meeting. North East Comparisons need to be shared with the Committee. Pat will obtain this from LIN colleagues.</p> <p>The national CQC report will be circulated with the meeting minutes.</p> <p>Simon tabled the Quarter 3 AVA update report, which will be circulated with the meeting papers. It was noted that the details of a small number of repeat referrals had been looked into and appropriate reasons had been ascertained. The Tees-wide performance framework is in development and it is hoped that this will be implemented from April. An update on progress will be provided at the next meeting.</p> <p>Paul presented the safeguarding case file audit report, which had been tabled. The key findings highlighted were:</p> <p>All twelve audits (100%) made specific reference to adult safeguarding Eight audits (67%) indicate that a Strategy Meeting was held One audit indicates that following the Strategy meeting the outcome was NFA.</p> <p>The four remaining audits were screened out of adult safeguarding procedures without the need for a multi-agency strategy meeting as part of the agreed threshold screening process.</p> <p>For all of the twelve audits the approach to safeguarding was deemed to be correct and proportionate.</p> <p>Actions were identified in nine (75%) cases.</p> <p>Team Managers are allowed a right of reply on receiving the original completed audits to challenge findings. None of these audits had a challenge response from the Team Manager.</p>	<p>PG/GR</p> <p>PH</p> <p>PG</p> <p>BF</p>
--	--	--

	<p>This will be circulated with the meeting papers. Outstanding actions from the report are being addressed.</p> <p>Glyn spoke to the safeguarding survey report, covering the period 01/04/13 to 31/12/13, which had been circulated with the meeting papers. This information is recorded on a database by the safeguarding team. The satisfaction rating of the questionnaires is very positive overall, but it was noted that we need to do further work on achieving a balance between making sure the information is recorded as contemporaneously as possible, but also with the required objectivity. The lower percentage regarding inclusion in meetings relates to the process of professional only meetings in cases where a number of clients are considered in the same facility or receiving a service from the same provider. We have expressed an interest in taking part in a national research project on trying to improve the quality of user feedback. The Committee will be updated in due course.</p>	
14.	<p>LGA Peer Review Update</p> <p>Jane updated the Committee on the planned peer review to take place 3-6 February. Copies of the full timetable are available from Paul or Jo.</p>	
15.	<p>AOB</p> <p>The Learning Disabilities Health and Partnership Board Self-Assessment Framework Validation meetings have been arranged. An update will be provided at the next meeting.</p>	
16.	<p>Date and time of forthcoming meetings:</p> <p>Tuesday 8th April 13:00 - 16:00 Room E, Education Centre</p> <p>Wednesday 23rd July 09:00 - 12:00 Room E, Education Centre</p> <p>Tuesday 14th October 13:00 - 16:00 Room E, Education Centre</p>	